

**PEARSON LCCI LEVEL 2 COURSE INFORMATION
(DIPLOMA IN BOOKKEEPING AND ACCOUNTING)**

PART TIME COURSE

Objectives: The course aims to gain a thorough foundation in bookkeeping and accounting practices, including double-entry bookkeeping. It is also for students who wish to understand bookkeeping and accounting in accordance with the International Accounting Standards Board (IASB). The qualification is also for those who are working, or who are preparing to work, in an accounting environment maintaining financial records and preparing accounts. This qualification will give students the opportunity to develop an understanding of the basic principles underlying the recording of business transactions. It will also give students the ability to prepare and interpret accounts for sole traders, partnerships, limited companies, manufacturing and non-profit making organizations.

Pre-requisites:

- Age: 16 years old and above;
- Academic Requirement: C6 in any 5 ‘O’ level subjects; at least 10-year formal education or equivalent; or pass SCI placement test and
- Language Proficiency: IELTS 5.5 and above; or at least C6 in ‘O’ level English; or pass SCI placement test.

Course Completion & Certification:

- Local students (Singaporeans & PR) and students with Dependent Pass, are required to attain at least 75% attendance and not absent for more than 7 consecutive lessons.
- Upon completion and passing the examination of Pearson LCCI Level 2 Certificate in Bookkeeping (VRQ), Pearson LCCI Level 2 Certificate in Cost Accounting (VRQ) **and** Pearson LCCI Level 2 Certificate in Business Calculations (VRQ), within stipulated period of 12 months, student will receive the **LCCI Level 2 Diploma in Bookkeeping and Accounting** awarded by Pearson Education Limited.

Mode of Assessment:

- Internal Assessments: Placement test, end-of-course examinations, homework assignments.
- External Assessments: Pearson LCCI Level 2 Certificate in Bookkeeping (VRQ), Pearson LCCI Level 2 Certificate in Cost Accounting (VRQ), Pearson LCCI Level 2 Certificate in Business Calculations (VRQ).

(Log on to <http://qualifications.pearson.com/en/home.html> for more information;

<http://qualifications.pearson.com/en/qualifications/lcci.html> for more LCCI information on examinations)

Charges:

Course Title	Course Duration (weeks)	Course Fee	Material Fee	Registration Fee	GST	Total
Pearson LCCI Level 2 Certificate in Bookkeeping (VRQ)	8	1000	50	50	77.0	1177.0
Pearson LCCI Level 2 Certificate in Cost Accounting (VRQ)	6	800	50		63.0	963.0
Pearson LCCI Level 2 Certificate in Business Calculations (VRQ)	6	800	50		63.0	963.0
Complete package		2400	150		182.0	2782.0

Class Timetable for Each Module: Each week comprises 2 lessons and each lesson is 3 hours.

No classes are conducted during public holidays and school holidays.

Monday & Wednesday	7.00 p.m. – 10.00 p.m.
Saturday	9.00 a.m. – 12.00 p.m. & 1.00 p.m. – 4.00 p.m.

SPRING COLLEGE INTERNATIONAL

CPE Registration Number : 201001911N

CPE Registration Validity : 23 July 2020 to 22 July 2024

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Address (Bishan Campus):

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Course Enquiries: courseinfo@spring.edu.sg